

# VILLAGE VOICE



Official Publication of Leisure Village Association, Inc.  
An Active Retirement Community  
DECEMBER 2019

Volume 45 Number 12

## EVENTS OF INTEREST TO ALL RESIDENTS

**WHAT:** NEW YEAR'S EVE PARTY  
**WHEN:** Tuesday, December 31, 8PM  
**WHERE:** Assembly Room

**WHAT:** New Year's Day  
**WHEN:** Wednesday, January 1, 2020  
**WHERE:** Offices Closed

**WHAT:** Open Board Meeting  
**WHEN:** Monday, January 6, 10AM  
**WHERE:** Assembly Room

**WHAT:** Town Hall Meeting-Budget Presentation  
**WHEN:** TBD  
**WHERE:** Assembly Room

**WHAT:** Christmas Tree Pick Up  
**WHEN:** Friday, January 10 and 17, 2020  
**WHERE:** Place next to trash vault



**President** Beverly Vandermeulen  
**Vice President** Bob Bueling  
**Secretary** John Mayer  
**Treasurer** George Jones  
**Director at Large** Dick Guttman  
**General Manager** Bob Scheaffer  
**LV Website**  
**LV Gate Pass**

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*This publication is also available on [www.leisurevillage.org](http://www.leisurevillage.org)*

**OPEN BOARD HIGHLIGHTS FROM  
DECEMBER 2, 2019**

The *Voice* publishes highlights of the Open Board Meeting before final approval. The official minutes of the December 2, 2019, meeting will be approved at the January 6, 2020, Open Board Meeting and will be available to homeowners shortly thereafter.

**APPROVAL OF MINUTES**

On the motion of **Director Bueling** and seconded by **Director Guttman** the Board approved the Open Board minutes of November 4, 2019.

**OPENING OF ROOF BIDS**

The General Manager opened the three sealed bids for the 2019-2020 Roof Contract:

<i>JLG Roofing</i>	\$836,354
<i>Elite Roofing</i>	\$644,700
<i>All American</i>	\$758,000

**Director Vandermeulen** – is there any difference in the warranties being offered?

**Bob Scheaffer** – I will let **Gabby** review the bids and she will tell us at the end.

**SUMMARY OF EXECUTIVE SESSION**

**Director Vandermeulen** reported that the Board met in Executive Session on November 4, 2019, to consider two collection issues

**CHAIR COMMENTS**

**Director Vandermeulen** – Good morning to all of you here and at home. This will be very brief today as I had a very busy November. I have heard from a few of you on various topics, most of which, if they

need addressing will be addressed in items on today’s agenda. So, since we are well into the holiday season I hope you got to enjoy a good meal and visits with friends and or family over Thanksgiving and can enjoy a wonderful December in all that you celebrate. And that you keep warm and dry.

**Director Mayer** – Before I begin I would like to say that further on in the agenda there is an item for a Nominating Committee Chair. My resignation has been accepted. I have had to resign because my personal schedule is getting busier and busier, and I did not want to have to resign in the middle of the process. Someone ask if everything is OK - no one in our household is having any medical problems.

I'd first like to address the issue of generators. I appreciate all of the information published in a recent issue of the *Village Voice*. But, there is still some confusion among Villagers some of whom I have come across during a typical week and some of whom have contacted me directly. By the way, I'm not the man with the answers so I'd like some more info too. It's not an easy decision to make - whether to spend something like \$800 and still not know what benefits have come with that heavy machine. I do know that a generator unit has to be left outside and the wire brought in. The smaller units run on gasoline; propane is only used on the huge units like the one we have in the Association Office and so forth. Let me add that I proposed a Town Hall Meeting to educate us all on this, and I was turned down by the Administration on the grounds that "nobody would come to it". If anyone is interested in more information on this topic please send me a short e-mail, and I can see how far this information is truly desired here. One of my concerns is that we might greatly increase

the number of residents who might be storing gasoline in their garages

Next...it was just about 2 years ago that I discussed with some members of the Administration and another Board member that I thought we might be able to raise more revenue if we made a slight increase...and I stress **slight** ...in the "second person" charge of the assessment. A few days later I was discussing the matter with two people involved with Village governance and one had blown my suggestion way out of proportion by quoting a figure that was double my original suggestion and then suggested doubling **THAT** amount the following year. Sadly I said I could not support such a large increase and the issue died. Perhaps the time has come to seriously discuss it in its small form. Perhaps in an agenda item next month.

Finally, as 2019 draws to a close I would like to put out some vibes for Peace on this wonderful planet. Good wishes for its health and longevity and goodwill towards all its men, women and children. May they all come to know the freedom to be exactly what they want to be and share the good with one another whenever possible.

**Director Guttman** – if you look at today's agenda you will note that it is relatively long with a lot of business items to discuss so I will simply say that I hope all of you had a very pleasant Thanksgiving Day and weekend and that you had an opportunity to gather with friends and family. With that I will pass to my right.

**Director Bueling** – thanks to all of you in the audience who pulled yourself away from Cyber Monday. I have been following the hemp growing very heavily. I made an attempt to go to the meeting out in Moorpark and got there too late and could

not get in because it was so crowded. I came on home and watched it on TV and then sent my remarks to our County Supervisor. I have been watching the market in hemp farming and it appears as though there is an over production this year. So many farmers jumped into the market that it appears the bottom has fallen out of the hemp market. One of the stories I have read about in Tennessee where the farmers and buyers were brought together was an utter failure for the farmers. The farmers arrived expecting to sell for \$1.00-\$2.00 per pound and turned around and went home when the best bids were about \$.50 per pound. Next year, besides many of our efforts to lobby the Ventura County Supervisors to move hemp growers away from populated areas, the farmers likely, I think, are not going to be planting as much. There were some 4000 acres authorized and about 3600 acres actually grown here in Ventura County. I think this will drop big time year so maybe we will not be smelling skunk as much. My guesses are based on my observation.

To John's point about generators, there are some small generators with small modifications that can run on propane. I would suggest that is a lot better to use propane cans as they are much safer than gas. **Bob**, didn't you buy one that runs on propane.

**Bob Scheaffer** – no, mine is gas.

**Director Bueling** – anyway, I know there are smaller ones that can run on propane so do look into that. They may be more expensive.

Merry Christmas, Happy Hanukkah and Happy Kwanza to everyone. Be safe and take care of everyone out there.

**Director Jones** – On our agenda today, buried in the Consent Calendar, is a one line item: Acceptance of Resignation from the Finance Committee – **Jerry Rosen**. **Jerry** deserves more than a brief mention. He and his wife **Natalie** have lived in the Village for 16 years. All the long time residents know and remember **Jerry's** accomplishments over those many years. **Jerry** served on the Board of Directors for many years, including as President. After leaving the Board, **Jerry** joined the Finance Committee and has been active on the committee for many, many years. We could always count on **Jerry** to pay close attention to the Balance Sheet and to quiz the LVA Staff on any irregularities in the Financial Statements. His sharp mind and wit will be sorely missed. **Jerry** if you are watching today – on behalf of all the members of the Finance Committee thank you for your many years of service.

**General Manager** – I would like to say one thing to **Jerry** and that is we love you – the Balance Sheet does balance, and we appreciate all of your help over the years.

I got a letter from the Fire Department. The Fire Department is requiring all triplexes and fourplexes to have fire extinguishers. It is a good idea for everyone to have a fire extinguisher. We are going to send a letter out probably first class mail. There is a form in front of you that once we mail out the letter to the homeowners you will need to sign this stating that you mailed the letter out. This is a California Fire Code requirement. I gave you a copy so you can look it over, and we will be sending it to the homeowners. It is only for triplexes and fourplexes but it is too hard to separate them and, two, it is not a bad idea for everyone to have one.

Also we have the new occupancy information for this room. It is 327 for dining and dancing and 982 for standing room only.

Re-roofing will be starting within the next 30 days pending the Board's approval today. Then door hangers or however the contractor notifies the homeowners will happen 2 days before they get to your building. It is not done by Village; they jump all over the place.

Home sales, we had 12 for the month of November for a total of 127 for the year.

The budget was turned over to the Finance Committee on October 29, the Department Heads met with the committee on November 11, and the Working Board Meeting will be on December 12 at 10AM in the AR for the Board to work with the Department Heads and the Finance Committee to come up with a final budget. It is not approved until the Open Board Meeting in February so there is plenty of time to make changes but the presentation will be that day. Hopefully we can come to a consensus so we can start putting the numbers together.

Want to thank the volunteers who decorated the stage. I don't have their names in front of me but wish to say thank you for doing a wonderful job. Looks great as always.

Notes from **Shelly** in the Rec Office – Holiday Tree Trim in the AR December 3, 3-5PM. Don't miss out on the fun; we will have chili, Fritos, punch and fresh baked cookies. Will also have special guests - the Velvet Frogs entertaining us with their fabulous voices. Tickets for the New Year's Eve party will be on sale in the Lanai Room beginning Wednesday, December 4, from 9-11AM, and Thursday, December 5, in the Lanai Room from 11:30AM-3PM. Tickets

are \$20 with two tickets per household. Checks only please. Tickets available for family members starting December 16 and for outside guests on December 20.

**At Your Service Report**

Accidental LifeLine	3	99	YTD
Green Sheets	404	4589	YTD
Green Sheets			
Complete	150	2534	YTD
Actual LifeLine	2	125	YTD
Medical Calls	72	887	YTD
Service Calls	158	1887	YTD
Work Orders	13	197	YTD

**Architectural Committee, Co-Chair Rick Wilkman** - Our committee processed 50 permits for the month of November. The update for the Architectural Guidelines is progressing and should be ready for our committee review and comments by our January meeting. It should then be ready for Board consideration at the February Open Board meeting.

A few reminders for LV residents. First, don't forget to call the Association Office to arrange for your final compliance inspection after you have completed your work on projects involving an Architectural permit. We are seeing a trend where people are not doing that. Residents are required to obtain all applicable City permits and abide by all laws while doing work on your home. If you have any questions on whether or not a permit is required please call the City of Camarillo Building & Safety Department.

The Architectural Committee meets between 8:30-9:30AM in the Garden Room for the first and third Friday of each month to process requests for LV Architectural Committee permits. We have a business meeting immediately following the first Friday permit session and everyone is invited to attend, observe and ask questions.

**Bob Scheaffer** - can I say one more thing. I missed something on my report. I wanted to thank a group of homeowners for donating money for our employees' holiday party. They actually paid for it at \$3100 and we truly appreciate that. Thank you very much.

**Buildings & Grounds Committee, Chair-Sue Rockwell** - The Buildings & Grounds Committee meets this coming Thursday, December 5, at 9AM in the Multi-Purpose Room.

I was out of town for Thanksgiving and when I drove in last night I saw several houses alight in holiday style. It is fun to see the Village aglow with holiday decorations and lights. You will find information about holiday decorations in the Rules & Regs, Article 19.25, in the Community Directory. I am reading this as it is easier than trying to ad lib it. The holiday season is defined as that period of time between Thanksgiving and New Year's. Residents may install decorations the Saturday after Thanksgiving and all decorations and lights must be removed by January 13. During this period the Village will suspend pruning operations. Residents must inspect and maintain all decorations and lights on a weekly basis to maintain good appearance and ensure safe electrical connections so that we will all have a safe, happy and joyous holiday season. There is information on other holidays in this same section in the directory.

Thanks again for all of your help for keeping Leisure Village so beautiful. The committee wishes to wish each of you a very happy holiday season and a very healthy New Year.

Because we do not meet in the month of January our February meeting will be on

Thursday the 6<sup>th</sup> at 9AM in the MPR. You are invited to attend any time, and give me a call if you have any Buildings & Grounds questions.

**Education & Recreation, Chair-Carol Moody** – As this year comes to a close we hope you have benefited from the many programs this committee has brought to you and from the resolution of Village issues that this committee has assisted in. As we look to the New Year, we will continue to look for ways to maintain and improve our Village life through education and recreation. As such, we are looking for a couple of new volunteers to join our committee. We have two openings:

- (1) A volunteer to lead our Academic Education. We work with CSUCI's Lifetime Learning Program to bring fun classes to the Village on a regular basis. The volunteer will act as a liaison to the college program and site coordinator.
- (2) A volunteer to lead up our Current Events programs. This volunteer acts on behalf of the committee to bring in speakers of interest to Villagers, such as current city, county, and state representatives, candidate forum for local 2020 elections, and the upcoming census information.

Both positions require volunteers who are computer literate and use email regularly. Most of the resources for both positions are already in place, but we need new coordinators to continue. If you want more information on either or both of these positions please email or call me as it is easier to explain the positions one on one. Both my phone number and email are in the Village Voice.

Our next meeting will be 1:30 PM on December 19, 2019 in the MPR. I wish everyone a joyful holiday season and a healthy New Year. Thank you.

**Finance Committee, Chair George Jones**

– The Finance Committee held its regular monthly meeting on November 27, 2019. We reviewed the reports and statements for the month of October. As of October 31, 2019, the Association had a total of \$7,598,513 in its various accounts. Of that about \$5 million was in the Reserve Replacement Account and \$2.6 million was in the various Operating Funds.

October was the seventh month of our Fiscal Year. Our expenses year to date have been under budget by about 2.5% and income has been slightly above budget. This has resulted in a surplus of about \$150,000 at this point in our Fiscal Year.

The Finance Committee met in Executive Session on November 22 to finalize its version of the FY 2021 budget. The committee's recommended budget was delivered to the Board this week. I want to publicly thank the members of the Finance Committee for all of their efforts in putting together a fiscally responsible budget.

The Finance Committee will not meet formally in December because of the holidays. Our next meeting will be on Wednesday, January 22, at 1:30PM in the MPR. I always encourage residents to attend our meetings and ask any questions they may have about how our money is being spent. Also, if you are interested in the finances of the Village please consider joining our committee.

**Residential Landscape, Chair-Jerry Sortomme**

– **Claudia Balke** reports that there has been an uptick in Landscape Permit Applications in the past two months. **Claudia** processes each permit request and assigns permit submission for action to volunteer members of our committee. Committee members then work with the

homeowner to finalize the implementation of any requested home garden bed modifications. The three horticulture change categories include full maintenance, red stake and yellow stake (single pant) installations.

The committee is teaming up with LVA Staff members **Christi Moore** and **Mike Udem** to develop updated wording for Article VII, Rule 7.05, Sale of Home Landscape Guidelines.

Two new approved listed plants have been added to the west side Fitness Center, LV full maintenance display bed – a Spanish Shawl groundcover and a Cape Fuchsia "Pink Elf".

**Jon Niemann** submitted a Volunteer Committee Membership Form that was approved by the committee chairperson. **Jon** has architectural design photography skills and is interested in photographing individual plants that are on display in the three full maintenance display beds hopefully to be portrayed on the LVA website. **Jon's** name has been submitted to the Board for approval.

Our committee meets on the fourth Tuesday of the month at 2PM in the MPR. We next meet on January 28, 2020. No December meeting will be held due to the holiday schedule.

**Nominating Committee, Outgoing Chair John Mayer** – The Nominating Committee is about to get going, and by the middle of the meeting I will no longer be the spokesperson or Chair of that committee. I would like to thank you for all the support I have had so far and I think it would only be fair to let any updating be done by the new chair. Since I can guarantee that is going to

happen can I announce who that might be and see if there is any report?

**Director Vandermeulen** – **Director Guttman** is going to take over the position as Chair of the Nominating Committee.

**Director Guttman** – the Nominating Committee has already acted. We have in addition to the Chair we have one volunteer who will be one of the members of the Nominating Committee. I should, however, call attention to the fact that there is new California legislation which will effective January 1 permit anyone who is qualified to self-nominate.

**Director Vandermeulen** – we have to get verification from the attorney on that first before we can actually put that out.

**Director Guttman** – I assume that verification will be coming shortly.

**Director Vandermeulen** – until we get all the guidelines for the new election rules in one package we cannot tell you the process.

**Director Guttman** – we have set tentatively Thursday, May 21, 7PM, for Meet the Candidates Night and the election will be finalized at our Annual Meeting which I believe is June 25, 2020.

**Director Mayer** – where should those who wish to become candidates submit their application?

**Bob Scheaffer** – they should be submitted to the office. There is a lot to do. The new rule will have to go out for a 28-day review.

**Director Vandermeulen** – I will say that although we do not have all our new rules and procedures in place yet we will have to

have a list of candidates earlier then we have had in the past.

**Director Mayer** – before we begin Homeowners Comments let me comment that **Jerry Rosen** was President during at least two of my terms as a Board member. When I got to be the Board President I knew that I would use as my role model **Mr. Rosen** because he was so excellent in all of the categories that the job required. I knew that I did not match his competence but I had his support. Every time that I would do something that he liked he would not hesitate to send an e-mail or a phone call my way and every time, like we all do, stepped in as we say and messed up he would call to remind me. I thank you **Jerry** for the wonderful communication we have had since I moved into the Village. You are a great role model and one of the nicest people in this Village.

### HOMEOWNER/RESIDENT COMMENTS

**Kelly Nelson, V. 4** – always thank the invisible people – the Leisure Village employees.

**Al Fox, V. 33** – where our water supply comes from; no reservoirs to capture rain runoff. Special thank you to **Director Jones** for helping someone out with a problem.

**Catherine Hines, V. 16** – thank you for installing the drain behind my home. Vet says the Roundup has made her dog's paws raw and would like to see Roundup eliminated.

**Helene Cohen, V. 40** – fees being proposed for facility use are too high. Stop spraying Roundup. Please notify us before you spray Roundup.

**Carey Jocker, V. 26** – appeal to the person who did a hit and run in the RV lot. Cameras need to be installed to assist in resolving such issues.

**Ted Lansing, V. 3** – windows being replaced by reserve funds is inappropriate. Urge Board to make sure our election rules comply with the new legislation.

**Paul Coffman, V. 17** – issue of inappropriate persons using our facilities and how to deal with it so it does not add to the budget,

**Sharon Hames, V. 7** – from the LV Music Club, 12/2 Movie is "Elf", 12/6 Open Mic Night, 12/10 Ventura British Brass Band, 12/16 Movie "Christmas Vacation", 12/17 LV 17 Piece Groovin' Easy Band with vocalist

**Sue Rockwell, V. 42** – 12/12 is the Women's Club Holiday Party. Buy your New Year's Eve Party tickets early – it can be difficult to fit you in at the last moment.

**Bob Scheaffer** – one other thing I forgot. People have been calling the office regarding the mowing schedule. The weather has a lot to do with this. We are supposed to have more rain this week so the schedule will be messed up.

The Board took a 10-minute break.

### ACTION ITEMS CONSENT CALENDAR

Review and file:

- ✓ *Architectural Minutes of 10/4/19*
- ✓ *Education & Recreation Minutes of 10/17/19*
- ✓ *Finance Committee Minutes of 10/23/19*
- ✓

Approval of Volunteers:

*Buildings & Grounds – Gina  
Connor, Jon Niemann*

Resignations:

*Finance Committee – Jerry Rosen*

**ACTION ITEMS – UNFINISHED  
BUSINESS**

**Director Vandermeulen** – consider recommendation from Ed & Rec to approve Fee Schedule for Private Party Bookings.

**Director Mayer** – someone came to me and said that she felt it was too high. It took a long time for people to put this together. **Carol Moody** and her associates were very careful when doing this. My feeling is that I stand for approval. We should see how it works out, and if it is a hardship on anyone or grossly unpopular we could reconsider it. It is a job that took a long time to do and I think it is worth putting into play and reviewing after some time.

**Director Jones** – it is my understanding that when this was presented to us this list of pricing was lifted directly from the wedding expenses. There may have been a couple of exceptions but for the most part they imposed the wedding fees from years back that have backed off – this year we have \$325 in wedding fees; so it has effectively closed us off to weddings. At these rates the same thing is going to happen. I cannot see people spending \$500 to reserve the Pavilion for a party. When we did the Fee Schedule for the permits we priced them according to what it was costing us to do. If we can come to an agreement here that we will charge what it is costing us to set up and so forth that would be fine with me. I cannot accept the numbers that are presented here today.

**Director Vandermeulen** – from what I understand they looked at other organizations and what they were charging and compiled several sources of information to come up with these fees. My feelings would be to put this out for 6 months and monitor what changes take place and also consider a maximum cost. I don't want to get to a point where we are charging more than what it actually costs us. If someone uses something for 7-8 hours I don't think our costs will be \$1000 or more. I would like to see it go out for 6 months and then revisit it to see where changes need to be made.

**Director Mayer** – one of the gauging units that was used in arriving at this was based on the fact that our custodian staff for this building and its environs is not enough to cover all the work the custodians have to do without being put on overtime or being called back to work. A lot of them have to give up family time to do that. In terms of the money, by putting up a test period we can take a look at the income to see if it offsets some of the expenses. That would be a good way to gauge it, but you cannot do that until you put it up and run it and see what is going on.

**Director Guttman** – I think it is worth noting that the fees on this schedule do not apply to LV clubs and classes. There is no fee charged for club functions or classes.

**Director Vandermeulen** – to add to that if we want to use a room for a personal celebration there would not be a charge.

**Director Guttman** – I do not see that exclusion.

**Director Jones** – it does not include weddings and it should because occasionally our residents do get married here, and that

should be a noted exclusion as well and it was omitted. There is nothing on here for sizing which is another thing that bothers me. Most of our homes are rather small and will not accommodate more than 15-20 people. Something should be done to break out these numbers based on the number of people you are having attend.

**Director Vandermeulen** – I am sure that if the event is for the benefit of a resident there would not be a charge but you are right I don't see that on here.

**Director Guttman** – moreover in Item C it says only permissible residents may reserve rooms. That word permissible was in another document and no longer has any applicability.

**Bob Scheaffer** – that is actually in the statute. We eliminated the health care workers.

**Director Vandermeulen** – we stated that because we have had people from the outside asking residents to reserve rooms for them.

**MOTION: Director Mayer** and seconded by **Director Guttman** for discussion purposes to approve the Facilities Fee Schedule as proposed by Ed & Rec.

**Director Guttman** – my feelings coincide with that of **Director Jones**. I think the fees are high and beyond that I believe that we are really empowered to make charges only to the extent that they realistically represent our costs. To me these seem excessive.

**Director Jones** – as everyone knows I had a birthday party for my grandchildren last July. This coming July when they have their birthday party it will be my birthday party since our birthdays are 3 days apart. That

being said we reserved the Pavilion, we had 45 guests and there was no way that it cost the Association \$500 to set up six tables and a few chairs and take those six tables down. Perhaps an hour or hour and one-half but not \$500 worth. That is 20 hours of labor at our current rate. What I am hearing from our residents is that they are paying for this facility as it is. \$380-\$400 a year of our assessments goes just to maintain the Rec Center and to be asked to pay another \$500 for a party to me is ludicrous.

**VOTE: Directors Vandermeulen and Mayer in favor; three opposed. Motion failed.**

**Director Vandermeulen** – the Paint Project Survey – the surveys are due in by Wednesday, December 4. I would like you all to give me some dates when you would be available for a Working Board Meeting unless you have some other suggestions. I would be happy to make a spreadsheet to tally everything and getting addresses marked down that have responded.

**Director Bueling** – how soon after the fourth are you going to be ready to have a meeting to discuss it?

**Director Vandermeulen** – **Bob** can I asked you when we must have information that might affect the painting schedule.

**Bob Scheaffer** – April, so there is no rush.

**Director Jones** – given the holidays I think January would give us plenty of time to pull these out, analyze them, and discuss them.

**Director Vandermeulen** – do any of you have a problem if I go ahead and load in the addresses. I can do that on an Excel spreadsheet that can be sorted numerically.

**Director Jones** – as long as you don't stuff the ballot box I have no problem with that.

**Director Mayer** – I would suggest that you keep the numbers classified until we have an official presentation.

**Director Vandermeulen** – I won't be reading the surveys just logging down the addresses that responded.

**Director Guttman** – it is my understanding that this survey would be part of a regular monthly mailing. We all get the *Village Voice* and it was my understanding this was going to be on the reverse side of the cover sheet.

**Director Vandermeulen** – It was but we still need to know which addresses turned in a survey. I am going to just put those addresses on a numerical list. I don't want to take staff time to do this and I don't want to call a meeting to do it. If OK we will do a Working Board Meeting in late January to tally the survey results.

**Director Vandermeulen** – consider recommendation from the Architectural Committee to prohibit climbing plants on patio enclosure structures – change to Page 49 of the Architectural Guidelines. They are leaving the wording for Open Patio Covers the same except they are adding, *"Lattice, trellis, or other building material attached to or a part of the structure may not be used for growing vines or any other plant varieties"*. In re-reading this I noticed it says, "If a lattice sunshade is proposed, it shall be wood, vinyl, or aluminum and stained or otherwise finished to match the wood elements of the main structure". There is some question as to whether aluminum or vinyl can be painted.

**Director Mayer** – will existing lattice structures be grandfathered in or permitted or will people have to take down what they have already put up?

**Director Vandermeulen** – all they are adding is the climbing vines.

**Director Mayer** – then those with climbing vines would have to remove them.

**Director Guttman** – sorry to do this but I have a question about the survey. Is it clear from the survey itself where people are to return the survey?

**Director Vandermeulen** – it was clear on the one that went out.

**Director Vandermeulen** – back to the proposed change to Page 49 of the Architectural Guidelines – the notice period is complete.

**MOTION: Director Jones** and seconded by **Director Mayer** to approve the proposed change to Page 49 of the Architectural Guidelines as stated above.

**VOTE:** Unanimous.

**Director Vandermeulen** – consider recommendation from Architectural Committee to allow the use of black colored, entry porch lights, entry screens and security doors – this is a change to Page 17 of the Architectural Guidelines.

**MOTION: Director Mayer** and seconded by **Director Jones** to approve the proposed changes to Page 17 of the Architectural Guidelines as proposed above.

**VOTE:** Unanimous.

**Director Vandermeulen** – discussion of self nomination for Board candidates. We have to get all the changes made to our bylaws and rules that are required by Senate Bill 323 so we will not have any decisions on the whole package until we hear from our legal counsel.

**Director Vandermeulen** – consider deletion of Rule 21.07, Health Care Providers. The notice period is not complete so this will be tabled until the next meeting.

**Director Mayer** – could you highlight this for us?

**Director Jones** – we are deleting this entire rule and it has been published in the *Village Voice*. This is not new stuff.

**Director Vandermeulen** – consider proposed changes to Rule 6.05, City Permits; the notice period is not complete. This has to do with the fact that the City of Camarillo may require a building permit and it is the responsibility of the owner of the lot to obtain all required City permits and abide by all applicable laws in connection to your lot. This will be out for another 30 days and on the next Open Board Meeting agenda.

**Director Mayer** – if a person goes to our Architectural Committee for a permit will the people there be educated enough to know if a City permit is required?

**Director Jones** – we are getting out of that business. It is up to the homeowner to go to the City and find out what they need. We will not be giving that advice.

**Director Vandermeulen** – consider approval of Rule 23.01, Contractor Passes, 23.02, Contractors, and 23.03, Contractor Overnight Passes. Again, this notice is not complete. We are compiling the entire

contractor parking information into one package.

**Director Vandermeulen** – consider deletion of Rule 6.13, Contractors, replaced by 23.01, 23.02 and 23.03. We have another 30 days so this will be on next month's agenda.

### **ACTION ITEMS – NEW BUSINESS**

**Director Vandermeulen** – award of 2019-2020 Roof Contract.

**Bob Scheaffer** – so after review obviously Elite Roofing is considerably lower than anyone else. Elite is at \$644,700 vs. the others that are at \$758,000 and \$836,354 and there is a 10-year workmanship warranty on the shingles and a 7-year workmanship warranty on the flat roofs. There is a lifetime guarantee on the shingles.

**Director Jones** – which one of the bids was two buildings short

**Bob Scheaffer** – JLG Roofing.

**MOTION:** **Director Jones** and seconded by **Director Bueling** to award the 2019-2020 Roof Contract to Elite Roofing in the amount of \$644,700. This is a reserve item.

**DISCUSSION:** None

**VOTE:** Unanimous.

**Director Vandermeulen** – **Treasurer's Report** –

**Director Jones** – as I stated in my Finance Committee report, we are continuing to have a small surplus so far this fiscal year. At our January Open Board Meeting I will give an estimate of our year end surplus since it

directly impacts how much the FY 2020-21 assessments will increase.

**MOTION:** **Director Jones** and seconded by **Director Bueling** to approve the operating and reserve financial statements for the period ending October 31, 2019.

**DISCUSSION:** None

**VOTE:** Unanimous

**Director Vandermeulen** – consider filing a lien on Assessor Parcel #170-0-330-415 for delinquent assessments.

**MOTION:** **Director Jones** and seconded by **Director Bueling** to file a lien on Assessor Parcel #170-0-330-415 for delinquent assessments.

**DISCUSSION:** None

**VOTE:** Unanimous

**Director Vandermeulen** – resignation of Nominating Committee chair and appointment of new chair. **Director Mayer's** resignation reads, "Due to an increasing necessity to attend to personal matters during this transition period from 2019 to 2020 I find it necessary at this time to submit my resignation as Chair of the 2020 Nominating Committee". Sorry to see you have to step down from this position.

**Director Mayer** – thank you and for the general public I felt it necessary to do this at this time rather than have to stop in the middle of the process.

**Director Vandermeulen** –and taking your place will be **Director Guttman**.

**MOTION:** **Director Jones** and seconded by **Director Bueling** to accept the

resignation of **Director Mayer** as Chair of the Nominating Committee and appoint **Director Guttman** as the new chair.

**DISCUSSION:** None

**VOTE:** Unanimous

**Director Vandermeulen** – ratification of Executive Committee Minutes of 11/18/19.

**MOTION:** **Director Bueling** and seconded by **Director Jones** to ratify the Executive Committee Minutes of 11/18/19 and all actions taken therein.

**DISCUSSION:** None

**VOTE:** Unanimous

**Director Vandermeulen** – consider recommendation from Architectural Committee for changes to Page 30 of the Architectural Guidelines to provide for installation of stand-alone and portable electric generators. This comes in line with some of the discussion we had earlier. With the recent wild fires in California there has been an increased interest in whole house and portable stand-alone generators from residents in Leisure Village. The Architectural Committee has created an addition to Page 30 of the Guidelines to address this issue. The focus of the recommendation is on the aesthetics of the installation with the homeowner consulting a contractor or electrician who can suggest a generator that fits the personal need of the resident. Then they talk about the electrical work and wiring that needs to be done. It pretty much covers the questions we have had and the things that need to be looked at. This needs to go out for review.

**Director Mayer** – Is a detailed research report in there?

**Bob Scheaffer** – I mentioned this last month. You need a licensed electrician to come and help you with this. Don't even think about it without a licensed electrician. They will give you a recommendation for a generator, how to hook it up, and then you will have to go through the Architectural Committee.

**Director Vandermeulen** – it also states if there is a question inquire with the Camarillo City Building & Safety Department and when exterior work is involved an approved Architectural permit is required.

**Director Mayer** – should you enumerate that a consultation with a licensed electrician is recommended or required.

**Bob Scheaffer** – if you get a permit from the City you are going to have to have a licensed contractor do the work.

**Director Jones** – I would also like to point out that when you are talking about whole-house generators they will be placed on common area and some thought needs to be given to the maximum size of propane tanks we are going to allow. The whole-house generator will burn 2-3 gallons per hour, so if you need it for 2 days you are looking at a very large tank. This is something we need to consider in the future.

**Director Mayer** – it says for the installation of stand-alone and portable generators.

**Director Bueling** – there are two separate sections. One for permanent installations of a stand-alone whole house or partial house that are hooked up to your electrical system and a separate section addressing portable generators.

**Director Jones** – as long as you don't have an electrical connection for the portable then the Architectural Committee is not involved.

**Bob Scheaffer** – neither is the City. You can put down a generator and run an electrical cord and there is no issue.

**Director Mayer** – so the contractor only becomes involved when you make a permanent installation.

**Bob Scheaffer** – yes, but I would still ask one for power recommendations and what that will power for you. That information is included in the material we distributed, but I would still ask an electrician. They can look at your appliances, etc., and tell you how many amps or watts they require and figure out which piece of equipment will run what. Then if that is not enough you will have to get a bigger generator.

**Dick Guttman** – just a comment on this whole subject. In a prior life I was the chair of a Washington-based entity that looked into the matter of whole-house generation. It is complex and one of the problems that we foresaw was the possibility of electrocuting a lineman somewhere down stream. A whole house generator should not be attempted without all the appropriate permits and without consulting with a qualified electrician. I am assuming by the way that the last paragraph talking about a portable electric generator is in truth referring to a gasoline powered generator.

**Director Bueling** – They can be modified to run off propane also. That is what I would suggest on a personal level. As I said before storing gasoline is not good, and then you have to maintain the stability of the gasoline so if I was ever to do this I would go with one that ran off of propane or could be upgraded to run off of propane.

**Director Mayer** – so for those people who have installed solar on their houses - the best ones contain large storage batteries will also work at times of shut off?

**Director Bueling** – the question to the manufacturer or the installer needs to be does this run if So Cal Edison shuts off power because even some of the battery powered ones do not. So that is an issue you need to ask your supplier.

**MOTION: Director Jones** and seconded by **Director Mayer** to notice the membership of the proposed changes to Page 30 of the Architectural Guidelines relative to generators.

**DISCUSSION:** None

**VOTE:** Unanimous

**Director Vandermeulen** – consider recommendation from Architectural Committee for change to Rule 6.17 to allow for a fine for not posting an Architectural Permit during construction.

**MOTION: Director Bueling** and seconded by **Director Jones** to notice the membership of a proposed change to Rule 6.17 to allow for a fine for not posting an Architectural Permit during construction.

**DISCUSSION: Director Bueling** – the proposed change states it has to be visible from the street. Some houses are visible from the back of the house on Leisure Village Drive and Mountain View Drive and we might need to say is it going to be visible from the front of the house only or is visible on the back of the house good enough. I think the intention of this recommendation is to have it visible from the front. We might add some additional verbiage, such as visible from the "front" street.

**Director Vandermeulen** – my understanding is that it is from the front of the house. We might need to clarify that.

**Dick Guttman** – I thought the intent was that it be visible from a drive-by of the house.

**Bob Scheaffer** – City permits are required to be on the front of the house so they can see them when they drive by.

**Director Vandermeulen** – if I understand what we have is that it should be clearly visible from the front of the house.

**AMENDED MOTION: Director Bueling** and seconded by **Director Jones** to notice the membership of a proposed change to Rule 6.17 to allow for a fine for not posting an Architectural Permit during construction so that it is clearly visible from the front of the house.

**VOTE ON AMENDED MOTION:**  
Unanimous

**Director Vandermeulen** – consider recommendation from the Architectural Committee for changes to the Architectural Permit Fee Schedule. This proposal includes removal of the refundable deposit fee for patio enclosures and patio covers, removal of special handling fee for dumpsters/PODs and portable toilets, reduction of the fee for portable toilets, combination of escrow fees, and the addition of a compliance inspection fee to the existing paperwork fee. This needs to go out for review.

**Director Jones** – since I am the father of the Fee Schedule and as far as reducing the fee on the portable toilets, they make the argument that some of these jobs take 3 months and adds a significant cost to the

homeowner. If you have a 3-month renovation you are looking at \$100,000 plus, and in all likelihood the unit is vacant during that 3 months so there would not be a portable toilet outside anyway. The neighbors complain about the toilets always being there so charging \$100 per month to me is a no brainer. Other than that I have no problem with any of these changes.

**Director Bueling** – as far as the portable toilet it may be that the bathrooms are unusable and the workers need the portable toilets. I don't know that it would necessarily be there for the whole 3 months or not.

**Director Jones** – one of the purposes for these fees was to move this work along. We have had projects that have taken a year to 18 months with all this equipment sitting around. If you are going to start a project of this type get on it, get it done and get out. The \$150 we are talking about here is meaningless to a \$100,000 budget.

**MOTION: Director Jones** and seconded by **Director Mayer** that we notice this to the membership for comment but delete Item 3 from the list.

**DISCUSSION: Bob Scheaffer** – every time we do a contract for any of our facilities, and it is probably the same with the residents, we don't want them using the restrooms. That is why they have the portable toilets; they don't want them in the house.

**Director Jones** – but on a 3-month renovation there probably is no one in the house.

**Bob Scheaffer** – I understand but it is industry standard to provide them.

**Director Vandermeulen** – so this is saying that the cost of obtaining it plus the cost of keeping it there it gets a little excessive.

**Director Mayer** – if it is required that it be there possibly there could be a more comfortable fee from us.

**Director Vandermeulen** – I don't have a problem reducing the fee because it does add to the overall costs.

**Director Mayer** – it makes it difficult on the owner because if the contractor has to pay that fee they may lose the contract.

**Bob Scheaffer** – one of the issues is that we are trying to get rid of them. We are trying to speed it up and that is a real incentive to speed it up.

**VOTE: Unanimous**

**Director Vandermeulen** – consider removal of Rule 3.06, Contractor Passes, 8.04, Contractor Overnight Parking, and 8.06, Violation of Overnight Parking, because these are all being replaced by 23.01, 23.02, and 23.03.

**MOTION: Director Mayer** and seconded by **Director Jones** to notice to the membership the removal of Rules 3.06, 8.04, and 8.06.

**DISCUSSION: None**

**VOTE: Unanimous**

**Director Vandermeulen** – consider acceptance of donation from **Kelly & Andrew Nelson** to purchase mini blinds for the Santa Rosa Room.

**MOTION: Director Bueling** and seconded by **Director Jones** to accept the donation

from **Kelly & Andrew Nelson** to purchase mini blinds for the Santa Rosa Room.

**DISCUSSION: Director Mayer** – this came late in the meeting. Had it come at the beginning of the meeting **Kelly & Andrew** would have received a big round of applause for this.

*(Note: There was a round of applause from all present.)*

**VOTE:** Unanimous

**Director Vandermeulen** – consider approval of a reserve fund expenditure of \$2910 for windows at the west gate.

**MOTION: Director Jones** and seconded by **Director Bueling** to approve a reserve expenditure of \$2910 for windows at the west gate.

**DISCUSSION: Director Jones – Ted Lansing** made a comment about the use of reserve funds for this purpose. As much as I respect **Ted** I disagree with his position. It has long been our precedent here at Leisure Village that when we replace windows they are reserve items. We replaced all the sliders here in this building within the last year or two. This is a normal progression as we go through the gate houses to replace the windows, and it is my opinion that it is a very valid use of our reserve funds.

**Director Vandermeulen** – there are a lot of reasons for replacing the windows including the cost of electricity and the comfort inside the gate house.

**Director Bueling** – we have already replaced the windows at the main gate; will the east gate be done soon?

**Bob Scheaffer** - yes, we will do it within the coming months.

**VOTE:** Unanimous

**Director Vandermeulen** – we have an Executive Session following this meeting

**Bob Scheaffer** – I have one more comment. Both the side gates, the west and east, will be closed on Christmas and New Year's Day. Please remind your guests to use the main gate for entry and exit to the Village.

**Director Vandermeulen** – we will be having a Working Board Meeting on Thursday, December 12, 2019, at 10AM to discuss the proposed 2020-2021 budget with Department Heads and the next Open Board Meeting will be Monday, January 6, 2020, at 10AM in the ARA.

**Director Jones** – the Working Board Meeting is, as you know, with the Board and Department Heads. There will be a Town Hall Meeting to present the budget in early January which will be announced at the Board meeting in January.

## **SAFETY & SECURITY**

**DECEMBER 2019**

*By Manny Segovia*

**Older Adults are among the most vulnerable when disaster strikes.** That's why it's critical that older people, and those who care for them, prepare for emergencies. If you're an older adult, or care for an older person, follow the steps below to prepare for and respond in an emergency.

**Step 1: Create an Emergency Plan**  
**HAVE AN EMERGENCY COMMUNICATIONS PLAN.** Create a "phone call chain," a plan in which you make an initial call to one person and they in

turn call the next person and so on. This will make sure that all relatives and friends know what is happening in the event of an emergency.

**KEEP CONTACT INFORMATION COMPLETE AND UP-TO-DATE.** Have the current home, work, and cell phone numbers of people you'll need to contact in an emergency. Make sure those people have your phone number, and the numbers of nearby friends or neighbors. Put an extra copy of these numbers in a travel wallet, purse, or suitcase.

**DESIGNATE A MEETING PLACE IN CASE YOU HAVE TO EVACUATE YOUR HOME.** Pick two meeting places, one near your home (Village friend) and the other outside Leisure Village where you can wait and relatives can find you. Make sure everyone has the address and phone number of the meeting location.

**GET LOCAL EMERGENCY AND EVACUATION INFORMATION IN ADVANCE.** Get a community disaster/emergency plan for your area, if there is one. Learn where evacuees might turn for medical care or emergency supplies of medications. Obtain a map of evacuation routes and keep it in your car. **Stay tuned to local radio/TV stations for evacuation instructions.**

**MAKE TRAVEL ARRANGEMENTS IN CASE OF EVACUATION.** Talk to family members about what you would do in the event of an evacuation. Will you be able to drive or will you need someone to pick you up? If so, who, and at what meeting place? Who can provide a back-up ride, and how will that person be contacted? You may also want to make sure any family/friends on your evacuation plan have appropriate

arrangements (clearance) to enter Leisure Village.

**Step 2: Stock an Emergency Medical Kit.**

An emergency medical kit should include:

**MEDICATIONS** A 3-6 day supply of your medications along with an up-to-date medication list that includes the names (brand and generic) of any drugs you're taking and the doses. An insulated bag big enough to hold a two-week supply of any medications that require refrigeration, such as insulin. Keep ice packs in the freezer for the emergency medical kit.

**MEDICAL EQUIPMENT AND NECESSITIES.** Include blood sugar monitoring equipment, a blood pressure cuff, hearing aids/hearing aid batteries and an extra pair of eyeglasses and/or dentures.

**WRITTEN INFORMATION ABOUT TREATMENT.**

Ask your healthcare provider for copies of your medical records and lists of all active medical problems you have and how they're being treated. Carry extra copies of Medicare, Medicaid or other insurance information with you.

**Step 3. Make a Disaster Supplies Kit**

**Water.** Plan for at least 1 gallon per person per day, and at least a 3-day supply.

**Food.** At least a 3-day supply of canned and dried foods that won't spoil. Juices, soups, and high-protein shakes may be particularly helpful for older adults.

**Basic supplies.** A manual can opener, flashlight, battery powered or hand cranked radio, batteries, waterproof matches, knife, resealable plastic bags, tin foil, disposable cups, plates, utensils, basic cooking utensils, emergency whistle, and cell phone with chargers or solar charger.

**Maps.** Local and regional maps in case

roads are blocked and you need to take detours.

**Change of clothing & blankets.** A complete set of clothing per person: a long sleeved shirt, long pants, shoes, a coat, hat, mittens, and scarf. Also include one blanket per person.

**Phone numbers, contact info, and key papers.** Numbers and addresses of friends and relatives you might need to contact, your healthcare provider, and any specialists you see. Also include copies of your credit and identification cards.

**Cash.** It's a good idea to have at least \$100 on hand, if that's not possible, include as much as you can.

**First Aid kit.** Band-Aids, antiseptic wipes, cold packs, vinyl gloves, dressings, first aid tape.

**Basic hygiene products.** Include soap, toothpaste, toothbrush, sunscreen, hand sanitizer, toilet paper, baby wipes, and a few trash bags for garbage.

Be prepared to live out of your vehicle anywhere between one to two days (surrounding hotels could or will be at full capacity), your local shopping center parking lot will be ideal for restaurant and restroom purposes. It is very important that your vehicle is kept in good running condition as well as always having sufficient fuel in the tank. Be aware, you may have to drive up to 15-45 miles for hotel accommodations, have a list and telephone numbers of hotels within that range.

**---Notices of Violation for November 2019**

	<b>Resident</b>	<b>Guest</b>	<b>Contractor</b>
Speeding	3	2	0
Stop Sign	1	1	0
Other	1	0	0

Subtotal			
Moving Vio.	5	3	0
Parking	7	1	0
Rules & Regs	3	0	0
Sub-Total			
Non-Moving	10	1	0
Total This Month.....	= 19		
Total for Year.....	=464		

**DID YOU KNOW?**

**Rule 4.06.h.** The Administration Office and Recreation Office lots shall NOT be used for vehicle storage or overnight parking. Association Office parking is limited to only those conducting business at the office not for long-term parking. Vehicles shall not park in the Recreation Center parking lots after 12PM unless using the Fitness Center. Vehicles shall not park in the Association Office parking lot when the office is closed.

**EMERGENCY PHONE LOCATIONS**

1. Clubhouse hallway across from the Woodcreek Room.
2. On the building wall across from the Bocce Courts.
3. Pool Deck by the Men's Locker Room.
4. Rec. Center west entrance on wall by Lapidary Room.
5. New Fitness Center, inside.
6. Woodshop, inside.
7. Woodshop Annex (old fitness center), inside.
8. Rec Center hallway by Sewing Room.

**ADVISORY COMMITTEES**

**Architectural**

*Rick Wilkman*  
*Don Marquardt*

**Buildings & Grounds**

*Susan Rockwell*

**Ed & Recreation**

*Carol Moody*  
*carol.edandrec@gmail.com*

**Finance**

*George Jones*

**Insurance**

*Chuck Kiskaden*

**Residential Landscape**

*Jerry Sortomme*

**Welcome**

*Bobi Shmerling*



**SPEED LIMITS IN THE VILLAGE**



**ALL VILLAGES**



**LV Drive and Mountain View Drive**

**Respect your neighbors, your community, and obey all traffic signs within the Village. At all times there are walkers, joggers, bike riders and pets along our roadways. Thank You!**



**MOVE IN'S & MOVE ABOUTS**

**November 2019 (See Insert)**

**SPRAY/SEED DATES – 2020**

- February 24, 25, 26, 27
- April 28, 29, 30
- June 23, 24, 25
- August 25, 26, 27
- September 21, 22, 23, 24
- October 26, 27, 28, 29
- November 17, 18, 19



**GENERAL MANAGER**

**ROBERT L. SCHEAFFER**

Admin Office [office@leisurevillage.org](mailto:office@leisurevillage.org)  
Rec. Center Office [rec@leisurevillage.org](mailto:rec@leisurevillage.org)

**Receptionist**

Britta Kaltman 484-2861

**Admin Asst.**

Michelle Solorzano 484-2861

**Admin Asst.**

Gabby Lopez 484-2861

**Safety & Security**

Tabatha Puga 484-2861

**Recreation Center**

Danel Stites 482-8961

**OFFICE HOURS**

Administration and Recreation Center  
8:15 a.m. – 11:45 a.m. and 1:00 p.m. – 4:45 p.m. Purchases made at the Association Offices must be paid for by check – neither cash nor credit cards will be accepted.

**GATE HOURS**

Main Gate - 24 Hours  
East & West Gates - M-F 6am-7pm  
Weekends 7am– 7pm

**NON-LIFE THREATENING,  
EMERGENCY, AFTER-HOUR CALLS  
SHOULD BE MADE TO THE MAIN  
GATE (482-0716)**



**ARE YOU PREPARED?**

**Please reference the following websites for helpful tips for Emergency Preparedness:**

<http://www.redcross.org/get-help/how-to-prepare-for-emergencies>

[http://calfire.ca.gov/fire\\_protection/fire\\_protection\\_be\\_prepared](http://calfire.ca.gov/fire_protection/fire_protection_be_prepared)  
<https://emergency.cdc.gov>



### COMMITTEE MESSAGES

**Architectural:** If you are interested in any aspect of construction, with or without experience, and would like to help guide the Village look – call **Rick Wilkman** or **Don Marquardt**.

The Leisure Village Architectural Committee meets at 8:30 a.m. on the first and third Fridays of each month to process Villager's permit applications for changes to the exterior of their homes. Volunteers are available as consultants to help you with the following: (1) Choose a contractor who is licensed and insured to do your work; (2) determine the change is within the scope of architectural standards as determined by the LVA Architectural Guidelines; and (3) provide a paperwork trail for all changes in the event you sell your home to buyers requesting assurance the changes were approved. Consultants are willing to assist you in completing your application. Please come to the Rec. Center Garden Room between 8:30 - 9:30 on the first or third Friday of each month with your plan and a permit application filled out with your signature. By using a contractor that has provided all the required insurance, and followed the Architectural guidelines (available on-line at <http://www.leisurevillage.org> on the documents page) you may obtain an

approved permit. Do not deposit any money with a contractor until you have an approved Architectural permit. Come see us first.

**Residential Landscape:** We welcome volunteers – call **Jerry Sortomme**.



Visit [www.bewaterwise.com](http://www.bewaterwise.com) or [www.camrosa.com](http://www.camrosa.com) for additional water conservation information. Continue to conserve water – there will other droughts in our near future.



Sign up for eNews at:  
[leisurevillage.org/communication](http://leisurevillage.org/communication)

### CHECK OUT THE LEISURE VILLAGE WEBSITE

[www.leisurevillage.org](http://www.leisurevillage.org)



### REMINDERS

**Requests to Remove Debris** – The Association Office continues to receive requests from residents to remove leaves and

other debris from front porches, patio areas and garage entrances.

Staff will only pick up leaves from beds when they are working in the Village during the normal pruning schedule, which is approximately every three months. We cannot engage in individual landscaping. We do the best we can with the resources available to us so that all can benefit equally.

It is the homeowner/resident's responsibility to take care of the porch, patio and garage areas on a daily basis.

**Assessment Due Date** – Assessments are due on the first of each month. They are past due at 5:00pm on the 15<sup>th</sup>. When the 15<sup>th</sup> falls on a Saturday, Sunday or a holiday, the deadline is extended to the next business day at 5:00pm.

Please make sure your Village address is on your check. If it is not printed on the check please write it in. This is the only way we can ensure your assessment is credited to your account.

You may drop your check in the assessment box located in the Rec Center lobby from the first of the month through the 15<sup>th</sup> of the month. If the box has been removed please bring your assessment check to the Association Office.

**Changes in Family Status** - If changes should occur in one's family status such as a death, or a family member, marital status or a home phone number change, etc., the Association Office must be notified by completing a new Association Information Form (AIF).

The AIF allows the staff to update your records in the computer. No changes will be accepted or adjustments made to assessments until a current AIF is on file in

the office. AIF forms may be picked up from and returned to the Association Office.

If you have not updated your AIF recently, please stop by the office and fill one out. This is the only way we keep our records up-to-date.



### **AARP SMART DRIVER CLASS**

If you want to improve your defensive driving habits and learn how to adjust to age-related changes in your vision, hearing and reaction time then this class is for you. This class is for Leisure Village residents only. Please contact **Paul Herman** to register for this class. The cost is \$15 for AARP members and \$20 for non-members. Please make your check out to AARP and write your AARP number on the memo line of the check. Pre-registration is necessary for enough workbooks and certificates to be available for those completing this class.



### **For Current Emergency Information**

**ALERTS:** [www.nixle.com](http://www.nixle.com) (sign up for local alerts for fire, sheriff). If you have signed up for emergency alerts before you moved here, go online and update your profile with your current address.

#### **ADDITIONAL WEBSITES:**

[www.vcfd.org](http://www.vcfd.org) (Ventura County Fire Department)

[www.vcsd.org](http://www.vcsd.org) (Ventura County Sheriff's Department)

<https://www.vcemergency.com/>

Information on evacuation, evacuation centers, road closures, etc. Include maps of fire burn area.

Google Maps will show road closures.

**IF YOU HAVE DOWNLOADED  
TWITTER FOLLOW:**

@VCScanner (has round-the-clock updates on local disasters)

@VCFD (VC Fire Department)

@VCFD PIO (VC Fire Department Public Information Officer)

@VENTURASHERIFF

**SIGN UP FOR ELECTRONIC  
COMMUNICATIONS**



© Can Stock Photo

If you have not already please sign up for electronic communication and help us save you money. You can do this by either completing the form that is enclosed with this newsletter or sending an e-mail to [office@leisurevillage.org](mailto:office@leisurevillage.org) giving your name, address and e-mail address you wish used.

Be advised however there are some communications that we cannot transmit electronically, either due to civil code restrictions or internal procedures which we are working to correct. What can be sent electronically will be. Thank you.